



October 17, 2017

Dear Consultant:

The City of Clinton is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three (3) pages. This letter should include information which might help us in the selection process, such as the persons or team you would assign to the project, the backgrounds of those individuals, and similar projects recently completed by your firm or which are now active (include reference contact information). It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest. The Statement of Qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants, if qualified.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

All materials must be received by **3:00 p.m., Thursday, November 9, 2017 (11/09/2017)** at 105 E. Ohio, Clinton MO 64735, and CMaggi@CityofClintonMO.com.

Sincerely,

Christina A. Maggi
City Administrator

Attachment

CITY OF CLINTON, MISSOURI (HENRY COUNTY) – ROUTE 7, ROUTE 13 & ROUTE 52	
Federal Aid No:	7S3345
Location:	City of Clinton at Gaines Drive and Rte. 13, east to Rte. 52 and 7/13/52 interchange ramp.
Proposed Improvement:	Relocate existing Gaines Drive and Rte. 13 intersection north approx. 400 ft.; expand Gaines Drive to 32 ft. wide and add C/G approx. 4,900 ft.; construct new 32 ft. wide road with C/G approx. 1,000 ft. Connect Gaines Drive to Route 52. Relocate utilities as needed.
Length:	5,900 ft.
Approximate Construction Cost:	\$2,700,000
DBE Goal Determination:	To be determined at a later date
Consultant Services Required:	The engineering responsibilities may include but are not limited to the following: Design services such as roadway plans, right of way plans, right of way deeds, legal descriptions, construction easements, surveying, drainage, utilities, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, and assisting with the bidding process. No inspection services required.
Other Comments:	
Contact:	Name: Christy Maggi Address: 105 E. Ohio, Clinton MO 64735 Phone: 660-885-6121 Email: cmaggi@cityofclintonmo.com
Deadline:	3:00 p.m., Thursday, November 9, 2017
Submit by deadline:	
<ul style="list-style-type: none"> • <u>Hard copies</u>: 1 copy of the letter of interest, not to exceed 3 pgs. (8-1/2 by 11 in. and printed on one side) and 4 copies of the Statement of Qualification to 105 E. Ohio, Clinton MO 64735. • <u>Digital copy</u>: Statement of Qualifications to CMaggi@CityofClintonMO.com. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	25	Max Points
Capacity and Capability -	25	Max Points
Past Record of Performance -	25	Max Points