



**MISSOURI HIGHWAYS AND TRANSPORTATION
COMMISSION**

Official Minutes

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**MINUTES OF THE SPECIAL HIGHWAYS AND
TRANSPORTATION COMMISSION MEETING HELD
IN JEFFERSON CITY, MISSOURI, MONDAY, APRIL 1, 2013**

A special meeting of the Missouri Highways and Transportation Commission was held on Monday, April 1, 2013, at the Missouri Department of Transportation Building, 105 West Capitol Avenue, Jefferson City, Missouri. Lloyd J. Carmichael, Chairman, called the meeting to order at 1:30 p.m. The following Commissioners were present: Stephen R. Miller, Rudolph E. Farber, Grace M. Nichols, and Kenneth H. Suelthaus. On February 2, 2012, Governor Nixon withdrew the appointment of Commissioner Joseph J. Hunt; at the time of the April 1, 2013, meeting, a replacement had not been appointed.

The meeting was called pursuant to Section 226.120 of the 2000 Revised Statutes of Missouri, as amended. The Secretary verified that notice of the meeting was posted in keeping with Section 610.020 of the 2000 Revised Statutes of Missouri, as amended.

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Dave Nichols, Interim Director of the Missouri Department of Transportation; Rich Tiemeyer, Chief Counsel for the Commission; and Pamela J. Harlan, Secretary to the Commission, were present on Monday, April 1, 2013.

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*“Department” or “MoDOT” herein refers to Missouri Department of Transportation.
“Commission” or “MHTC” herein refers to Missouri Highways and Transportation Commission.*

-- OPEN MEETING --

COMMISSION WORKSHOP – REVIEW DRAFT POLICIES

In 2010, the Commission requested an effort be made to combine all current Commission policies into one comprehensive document for ease of review by the Commission, staff, and the public. Toward that end, Mari Ann Winters, Commission Secretary Emeritus, worked part-time to create a history of past Commission policies. All policies enacted by the Commission that had not been rescinded by subsequent Commission action were combined, reformatted in policy format, and organized by subject. However, in order for the policies to be useful they would have to be updated. In an effort to assist the Commission, Don Hillis, Former Assistant Chief Engineer, headed up a coordinated staff review of the policies to identify those that were obsolete, had been superseded by federal or state law, were no longer relevant, or needed to be updated in keeping with current practices. As a result of this review, staff have made their recommendations on the draft Commission policies for the Commission’s consideration. Additionally, staff identified areas that past and present Commissioners have felt strongly about, yet those sentiments were not reflected in policy. In response, staff drafted broad new policy statements for the Commission’s consideration.

The Commission determined it would be best to review a limited number of draft policies at a time. The Commission held a workshop to review the draft policies contained in the subject titled Financial. No action was taken during the meeting.

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REPORT REGARDING AVIATION FUNDING

On behalf of the Interim Director, Michelle Teel, Multimodal Operations Director, provided a report regarding aviation funding. Ms. Teel reviewed with the Commission the recent Congressional

sequestration of federal funds and its impact on Missouri's airports. Nationwide 149 airports have been impacted including four airports in Missouri. Federal funding for air traffic control towers will be eliminated at these airports. Missouri's airports include Columbia Regional and Branson; their funds will be sequestered as early as May 5, 2013. Jefferson City Memorial and Joplin Regional airports could lose their federal funding for air traffic control towers on October 1, 2013.

Currently, Missouri law allows state funds to be expended for air traffic control towers through two programs. One program provides no more than \$167,000 per year for any individual control tower. This program does not require a local match and is available to airports that do not receive federal funding. The total amount available under this program is \$500,000. The other program is a cost share program that requires a nonfederal match using fifty percent state funds and fifty percent local funds. No more than \$100,000 per year may be used for any individual control tower. The total amount available under this program is \$500,000. Currently, MoDOT grants \$167,000 per year to Cape Girardeau Regional Airport under the no federal funding category, \$50,000 to Jefferson City Memorial under the cost-share program, and \$20,000 to Joplin Regional under the cost-share program.

When the sequestration goes into effect on May 5, 2013 for Branson and Columbia Regional, and October 1, 2013 for Jefferson City Memorial and Joplin Regional, those airports would be eligible for state funding to assist with its air traffic control tower expense. There is not enough funding to fully fund any of the air traffic control towers. Ms. Teel expressed her interest in beginning the conversation with these airports to determine interest and eligibility for distribution of state funds. The Commission encouraged determining what the true needs are and what temporary assistance may be offered. Commissioner Farber requested if any state funds were provided to fund air traffic control towers, the airport submit a guarantee they will keep the tower open for a period of time that is appropriate. Commissioner Nichols stated that a conversation should also be held with the local governments and chambers of commerce to determine what kind of impact this sequestration would have on the

communities. Commissioner Suelthaus requested staff provide the Commission with information regarding the airports' total budgets for operating their towers in addition to what their needs are. The Commission would also like to make sure that the airports share a portion of the tower funding expenditure. No action was taken; Ms. Teel will present the issue to the Commission for their consideration after she obtains the additional information the Commission requested.

At the Commission's request, Ms. Teel provided an update on a project at the Springfield Branson National Airport. This cost-share project will construct an apron for approximately \$5 million, MoDOT will provide \$4.5 million in funding and the city will provide \$450,000. This project will increase space for parking planes which is needed due to the waiting list of businesses and individual aircraft owners for plane parking. Initially, this project would have used the proceeds from the sale of a parcel of property to partially fund the project, however, the property has not sold and now the project is being accelerated through the use of Aviation Trust Funds instead of waiting for funds from the anticipated sale of property. The design phase is nearly complete and construction may begin as early as 2013. The proceeds from the sale of the property will be used for the next phase of improvements at Springfield Branson National Airport.

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By unanimous consensus of all members present, the meeting of the Commission adjourned.

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The Mission of the Missouri Highways and Transportation Commission is to:

- Represent the citizens of Missouri pursuant to the Constitution by providing independent and nonpartisan governance of the Missouri Department of Transportation; and
- Establish policies, exercise oversight, and ensure accountability in developing and maintaining a world class transportation system in Missouri which fosters safety and economic development.

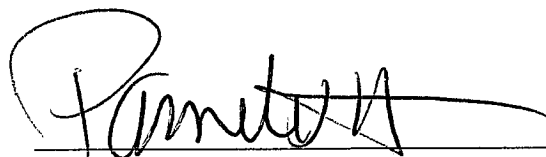
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CERTIFICATION

We, Lloyd "Joe" Carmichael, Chair, and Pamela J. Harlan, Secretary to the Missouri Highways and Transportation Commission, hereby certify that the foregoing are full, true, and complete minutes of the special meeting of April 1, 2013, held by said Commission in Jefferson City, Missouri, as approved by said Commission at its meeting held May 1, 2013.

IN TESTIMONY WHEREOF, we have hereto set our hands and affixed the seal of said Commission on May 1, 2013.


Chair


Secretary

